



**TURKS & CAICOS ISLANDS GOVERNMENT**

**PROCUREMENT DECISION FORM**

(Details of 3 quotes as required under Section 31 (6) & 32 (4) of the Public Procurement Ordinance 2012 for procurement values between \$1,500 - \$74,999)

MIN REF

DEPT REF

1

	SUPPLIER NAME & ADDRESS	CONTACT PERSON	PHONE	DATE SUPPLIER CONTACTED	METHOD OF CONTACT
1					
2					
3					

2

ITEM SPECIFICATION	PRICE	PRICE	PRICE
<b>Total</b>	\$ -	\$ -	\$ -
<b>Shipping costs</b>			
<b>Other Associated costs</b>			
<b>Total Cost</b>	\$ -	\$ -	\$ -

3

Funding approval obtained for procurement request >\$10,000  (Attach documentation)

4

Three (3) Quote Waiver applies?  (Attach documentation)

5

**PURCHASING JUSTIFICATION**  
 (Give reasons justifying the selection of the preferred Supplier compared to the others or if variation to 3 quote requirement, provide details & attach documentation)

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DEPARTMENT USE ONLY			
Prepared by: (signed)	_____	Certifying Officer: (Signed)	_____
Print Name:	_____	Print Name:	_____
Position Title:	_____	Position Title:	_____
Date:	_____	Date:	_____